



Serving all your digital media needs

Please complete ALL sections. Use "X" to select the appropriate checkbox and "N/A" if an answer is not applicable.

Company Details		Date: / /	
Name:			
Address:			
Website:			
Contact Person			
Name:		Email:	
Title:		Phone:	
		Fax:	

1) Job Type

Regular (14 Days)

75% Discount (First Order Only)

2) Job Sent By (Please ensure your Contact Details are on all shipped media)

Number of Passport Drives

Number of DVD's

(Please send an equal number of blank DVDs for return shipment)

FTP (For Jobs that have up to 300 images – Please contact JaincoTech to set up an account)

Job Details	Number of Images up to								
	150	300	500	1000	1500	2000	2500	3000	3000+ (Specify)
Job Name									
	\$30	\$60	\$90	\$170	\$240	\$300	\$360	\$400	+\$100*

* \$100 for each additional 1000 above 3000 images

4) Image Format Sent (Please DO NOT send XMP or THM files along with the raw images)

Camera Raw

High Resolution JPEGs

High Resolution TIFFs

5) Pre-Editing Required (Remove duplicate, bad, out of focus, non-flattering pictures leaving 50% to 80%)

No (I have pre-edited them already)

Yes (Please remove the bad images)



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Please complete ALL sections. Use "X" to select the appropriate checkbox and "N/A" if an answer is not applicable.

6) Categorization Required

[] No [] Yes (Create the following categories - Preparation, Ceremony, Portraits, Reception)

7) Proof Uploads (Upload low resolution images, thumbnails to your proofing site. Optional at \$0.02 per image.)

[] No [] Yes

[] Host Address Portrait: W _____ x H _____ (Pixels)

Landscape: W _____ x H _____ (Pixels)

[] Username [] Password

8) General Instructions for this Job

[]

9) Retouching Required (Additional charges applicable. For more details contact weddings@jaincotech.com)

[] No [] Yes (Please provide additional details on image names and instructions)

10) File Naming Convention

[] Original file name

[] Custom (Please describe)

11) Deliver Completed Job To

[] Above Address [] Different Address

Name: []
Address: []
Tel: []

12) Return Shipment Billing Method

[] Bill Me (Add to my invoice)

[] FedEx-Next Day (\$26)

[] FedEx-2 day (\$18)

[] US Mail 2-4 day (\$6)

[] Bill My Courier Account

[] Courier Name

[] Account Number

[] Next Day [] 2 days [] Other _____

[] I authorize JaincoTech to use my account above for returning materials.



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Please complete ALL sections. Use "X" to select the appropriate checkbox and "N/A" if an answer is not applicable.

13) Payment Method (Please select payment method)

Check (Included with Batch)

Credit Card (Credit Card Authorization Form Enclosed)

PayPal (An email link requesting payments will be sent within 12 hours of receiving the Order)

Please complete ALL sections leaving no section empty.

Use N/A if an answer is not applicable and an "X" to select the appropriate checkbox.

CREDIT CARD INFORMATION	
Card Type: <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa	
Card Number:	
Expiration Date:	
Security Code (on back of card):	
Name as it Appears on Card:	
Cardholder's Signature:	Date:

BILLING INFORMATION	
Street Address 1:	
Street Address 2:	
City:	State/Province:
Zip Code:	Country:
Phone:	Fax:

Keep this card on file for future payments